

LOUISIANA HOUSING COUNCIL, INC.

CHAPTER OF NAHRO

2910 Common St.
Lake Charles, LA 70601
Phone (337) 564-5694
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DATE: February 3, 2010
NOTICE TO: L H C Membership
FROM: Kenneth Habetz, VP of Professional Development
RE: Housing Quality Standards Training Announcement

Dear LHC Members,

The Louisiana Council of NAHRO Professional Development Committee is presenting a 3 day Housing Quality Standards (HQS) certification training on March 15 – 17, 2010 at The Iberville Suites in New Orleans, LA. This training is pertinent to all individuals in your agency that are responsible for Section 8 inspections of units and systems for your agency.

Mr. Frank Tulp of Nan McKay & Associates will be the facilitator/trainer for this workshop. Mr. Tulp has worked in the Housing industry for over 7 years and has conducted over 18000 Section 8 HQS inspections in various counties. In addition, he is a licensed REAC inspector. Mr. Tulp trains HQS & UPCS inspection protocol as well as Rent Reasonable for GoSection8.com through NMA.

Certificates of Completion will be given at the conclusion of the training to those participants who have attended the session in its entirety. The training is scheduled for March 15 – 17, 2010 at The Iberville Suites located at 910 Iberville St. New Orleans, LA. The cost of this training session is \$600.00. The HQS Certification Exam will also be available to those participants that are interested, for an additional \$150.00. The **TENTATIVE** Agenda, Registration Form and hotel reservation information is attached.

Please make your reservations directly with The Iberville Suites by calling 1-504-523-2400 or 1-866-229-4351. Our LHC reservation code is: **Louisiana Housing Council Workshop**. The hotel is offering a rate of \$109.00 for Single or Double rooms. **THE CUT-OFF DATE FOR THIS SPECIAL RATE IS February 19, 2010. Do not delay. To ensure you have hotel accommodations, make your reservations TODAY!!!!!!** Parking is available at the reduced rate of **\$18.00 per day**. The Iberville Suites is offering complimentary continental breakfast, fitness center usage at the Ritz-Carlton Spa, and internet in the guest rooms.

Should you need further information or clarification concerning this training, please do not hesitate to give me a call at (337)783-8521.

Please remember to bring your Tax Exempt Certificates. Do not miss the opportunity to receive the latest updates at an affordable cost.

Sincerely,



Kenneth Habetz
VP – Professional Development
(337)783-8521

HOUSING QUALITY STANDARDS INSPECTOR TRAINING AGENDA MARCH 15 - 17, 2010

Iberville Suites
910 Iberville St. New Orleans, LA

MONDAY MARCH 15, 2010

8:00 AM Registration
8:30 AM Welcome & Introductions
8:45 – 10:30 AM Course Overview
Learning Objectives
Introduction to the Course
★ *What HUD Expects*
10:30 – 10:45 AM Break
10:45 – 12:00 PM Introduction to the Course (continued)
★ *Developing Local Standards*
★ *Responsibilities of the Inspector*
HUD's Requirements for Inspections
★ *Electricity & Security*
12:00 – 1:00 PM Lunch *(On your own)*
1:00 – 2:45 PM Windows, Walls, Ceilings, Floors, Interior, Kitchen
2:45 – 3:00 PM Break
3:00 – 5:00 PM Windows, Walls, Ceilings, Floors, Interior, Kitchen (continued)
5:00 PM End of Day One

TUESDAY MARCH 16, 2010

8:00 – 10:30 AM Bathrooms & Building Exterior
10:30 – 10:45 AM Break
10:45 – 12:00 PM Heating & Plumbing Part I and Part II
12:00 – 1:00 PM Lunch *(On your own)*
1:00 – 2:30 PM Heating & Plumbing (continued)
2:30 – 3:30 PM General Health & Safety
Lead Based Paint Regulations
3:30 – 3:45 PM Break
3:45 – 5:00 PM SEMAP Performance Indicators for HQS
5:00 PM End of Day Two

WEDNESDAY MARCH 17, 2010

8:00 – 10:30 AM On-Site Inspections
10:30 – 10:45 AM Return from Inspection
10:45 – 12:00 PM Review Inspection Results
Q & A
Certificates of Participation Awarded
End of Session
12:00 – 1:00 PM Lunch *(On your own)*
1:00 – 1:30 PM Review of Class
1:30 – 3:30 PM Housing Inspector Certification Exam *(Optional: Extra exam fee required)*
3:30 PM End of Day Three

