



## AWARD CATEGORIES AND DESCRIPTIONS

### CATEGORIES I - BEST ANNUAL REPORT

Directed to Commissioners, local government, interested entities and local government, and annual publication reporting current financial condition, the results of operations and information on agency programs and services.

### CATEGORIES II – BEST NEWSLETTER

Directed to Residents, Participants or to the Community Newsletter entries should include current and previous issues. **(Staff and special purpose newsletters should be entered in Category III)**

### CATEGORIES III - OTHER AGENCY PUBLICATIONS

Educational or public relations publications directed to tenants, the general public or target groups, such as tenant handbooks, brochures, supplements, special newspaper sections, video and audio tapes produced and used for clients of community, staff of special purpose newsletter used within an agency, as well as Internet based communications efforts, including websites/pages and e-mail campaigns. Multiple awards are allowed and are likely.

#### SUB-CATEGORIES FOR I-III

- A. Very Small Housing Agency (less than 149 units under management)
- B. Small Housing Agency (150-499 units under management and/or lease)
- C. Medium Housing Agency (500-1999 units under management or lease)
- D. Large Housing Agency (2000 plus units under management or lease)
- E. Small Community Development Agency (under 100,000 population served)
- F. Large Community Development Agency (over 100,000 served)

**Required for Categories I, II & III: Please attach the materials submitted and include information concerning cost and distribution. (Annual Reports, Other Publications, frequency of newsletters, etc.)**

### CATEGORY IV – SPECIAL ACHIEVEMENT

#### *SUBCATEGORIES*

- A. Meritorious **single accomplishment** by an Employee of a Housing/CD Agency (intended primarily for an employee below the management level. This category seeks to recognize out-of-the-ordinary individual “one time” accomplishments in maintenance, operations, the provision of special services, or heroism. Please provide details.)
- B. Meritorious **cumulative and/or continuing accomplishment** by an employee of a Housing/CD Agency. (Intended primarily as in A, above, for employees below the management level).
- C. Meritorious accomplishment by a Public Housing or Rental Assistance Tenant or CD Program Participant. (Individual effort which improved or preserved the living conditions or lives of others. Please provide details.)

- D. Meritorious accomplishment by a participant or individual who has **successfully completed a Family Self Sufficiency Program**. Please provide details of individual's situation when entering the program and accomplishments during participation and/or after completion.
- E. Meritorious accomplishment by a housing agency, community development department/agency, or other public agency. This award seeks to honor agencies or departments for specific accomplishments or contributions to housing and community development.
- F. Meritorious accomplishment by a Public Official (elected or appointed, local, area, state or federal) not directly involved in the administration of housing and community development programs whose individual efforts have benefited our programs and the citizens which they serve.
- G. Meritorious accomplishments and contributions by a local law enforcement officer (**individual**), employed or elected, by **group** or **team** of officers, or by an entire **department** to the security and improvement of conditions for public housing, rental assistance or community development program clients. Please include specific information describing accomplishments and contributions. Multiple awards may be given.
- H. Meritorious accomplishment in support of programs and/or participants by an individual, entity or association who or which is not employed in nor administers housing community development programs. Please include information describing specific accomplishment or continuing contributions.

## **CATEGORY V – MEDIA RECOGNITION**

This category recognizes local media such as newspapers, television or radio stations, etc. which publish or broadcast features or series covering of housing or community development issues or activities, local or regional. Entries may include copies, clippings, audio cassettes, VHS, tapes, or CD's. (Multiple awards may be made in each category, and judges will make comparisons based on community and market size.)

### ***SUBCATEGORIES***

- A. Feature series or continuing coverage produced and aired by a broadcast medium.
- B. Feature series or continuing coverage produced and published by a print medium.

**Required for Categories IV & V: Name of Employee, Tenant, Participant, Agency, Organization, Public Official, Law Enforcement Official, Individual, Broadcast Station or Newspaper, or magazine. Media nominated should be identified by name, the city in which it is published or from which it broadcasts, and with the name of the individual responsible for the coverage where possible. Please attach or enclose descriptive information. Entries may be digital or hard copies which support the nomination.**

## **CATEGORY VI – LOUISIANA HOUSING COUNCIL MEMBER OF THE YEAR**

**Description:** This category honors an individual who has demonstrated commitment, dedication and constructive service to Texas NAHRO, their agency, and community and/or regional area.

- Nominees must be a member of Louisiana Housing Council, or an employee or commissioner of a member agency.
- Entries should submit a biography of the individual's accomplishments and achievements

**Required: Furnish a narrative with no more than 2 pages of why this individual should be chosen as Louisiana Housing Council Member of the Year. The recipient of this award will also be recognized at the Southwest Regional Annual Conference.**

## **CATEGORY VII – LOUISIANA HOUSING COUNCIL COMMISSIONER OF THE YEAR**

**Description:** This category honors an agency commissioner who has currently served for at least one year as a board member with a housing agency or community development agency. Narratives from at least two of the following persons must be furnished demonstrating the candidate's commitment and involvement with the program beyond board meetings:

1. A program participant
2. Agency Staff
3. The general public

**Required: The Executive Director must provide a narrative that describes why the commissioner deserves the award and includes the time the commissioner has served. The narrative may include newspaper articles, pictures or other supporting documentation. Each narrative must be limited to one page. The recipient of this award will also be recognized at the Southwest Regional Annual Conference.**

## **CATEGORY IX – THE “HORSES AFT” TRAVELING TROPHY**

Description: This award will be presented annually to an individual or group who recently has committed (or been the victim of) a blunder, miscue, or series of blunders or miscues related to our professions and programs. Nominations (brief, informal and SECRET) recounting the incident(s) must be sent.

## **CATEGORY X – “EXTRA MILE” AWARD**

The award is presented to individuals who stand out for their exceptional efforts and contributions, both ongoing and cumulative, to their state chapter or community. Their work has significantly benefited fellow members and/or the public. This award is an ideal opportunity to honor someone whose active involvement and dedication deserve recognition—an individual who, in the spirit of going the “Extra Mile,” has gone above and beyond to assist others, both professionally and personally. Nominations in the form of a letter (brief, but explanatory), are solicited.

**Required for Categories IX & X: Submissions must be made by the current member agency or individuals associated with a member agency. Please attach information describing the event(s) or actions which led to this nomination**