



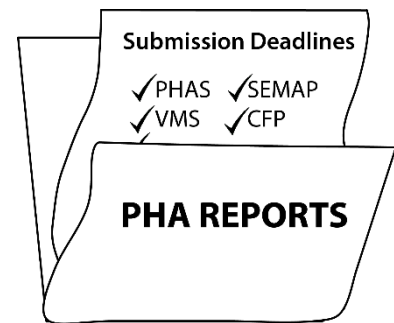
# PHA Reporting Requirements

*Learn Submission Requirements, Deadlines, and Agency Impact*

As more programs and funding sources become available, reporting requirements are increasing. Learn what documentation is needed to meet reporting requirements, when various reports must be submitted, and who should be submitting the reports. Additionally, attendees will learn to whom reports should be sent and how the reports impact your agency. Submission deadlines will be provided and discussed to help agencies create timelines to ensure accurate reporting. Submitting accurate reports in a timely manner plays a major role in your agency's ability to be considered a high performing agency.

Topics covered in this training include:

- ☐ To Whom Items are Reported and Why
- ☐ Annual Plan and Five-Year Plan
  - Qualified vs. Non-Qualified PHAs
  - Submittal Forms
- ☐ Program Specific Reports
  - Public Housing Assessment System (PHAS)
  - Section Eight Management Assessment Program (SEMAP)
  - Voucher Management System (VMS)
  - Capital Fund
- ☐ Non-Program Specific Reports
  - Budget
  - Executive Compensation
  - Labor Standards
- ☐ Tax and Finance Reports
  - Unemployment Tax
  - Employee Tax Documents
  - IRS Form-1099



**Who should attend:** Executive Directors, Financial Staff and Supervisors, PH and HCV Program Managers

## PHA Reporting Requirements Training

**November 10, 2021 (Wednesday)**

**10:00 a.m. – 12:00 p.m. (Central Time)**

LHC Registration Rate: \$99 per participant